



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Operations Committee

DATE: July 2, 2009

FR: Executive Director

W.I.: 1112

RE: Contract Amendment – Operation of One Kiosk at Embarcadero BART/Muni Stations: Nematode Holdings, LLC

Staff recommends that this Committee approve an amendment to the current contract with the Nematode Holdings, LLC to operate the Embarcadero Kiosk to add \$44,000 and to extend the period of performance through September 30, 2009.

Background

In July 2007, MTC, along with the Bay Area Rapid Transit District (BART) and the San Francisco Municipal Transportation Agency (SF MTA), initiated a one-year pilot project to create a one-stop transportation resource for Bay Area transit riders at the Embarcadero BART/Muni station, the busiest transit hub in the Bay Area. The kiosk is an existing, retrofitted San Francisco Chronicle newspaper kiosk and provides a convenient way to impart quality transportation information to the travelers using the Embarcadero BART/Muni station via trained staff, high-resolution video screens and printed collateral. The kiosk also sells transit tickets and passes, FasTrak[®] toll tags, newspapers and magazines and, more recently, Translink[®] cards and value.

MTC and BART staff evaluated the kiosk operations prior to the end of the one-year pilot to determine whether the kiosk project should continue. Evaluation results indicated that 98% of respondents rated the overall value of the kiosk as “excellent” or “good.” Given the pilot’s success, MTC and its partners intend to extend the kiosk operations for an additional three years.

A Request for Proposals (RFP) was released for the operation of the kiosk at the Embarcadero BART/Muni station on April 10, 2009 and MTC received two bids by the designated deadline of May 8, 2009. One of the bids received was initially disqualified from award consideration due to the company’s disbarment from either bidding on and/or accepting an award of any San Francisco contract. Since MTC does not have the ability to overrule the SFMTA or the San Francisco City Attorney's Office on the question of whether a company is disbarred from doing business with the City of San Francisco, we are deferring our final review of the proposals received under the Request for Proposals in order to provide the company time to appeal the decision to the City. As a result, we would like to extend the current Transportation Information Kiosk contract through September 30, 2009.

Recommendation

Staff recommends that the Operations Committee authorize the Executive Director or his designee to extend the contract with Nematode Holdings, LLC in an amount not to exceed \$44,000 to operate the Regional Transportation Information Kiosk in the Embarcadero BART station through September 30, 2009.

Steve Heminger

SH:UV

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Contract Amendment

Work Item No.: 1112

Consultant: Nematode Holdings, LLC
San Francisco, CA

Work Project Title: Transportation Information Kiosk Project

Purpose of Project: Operate one kiosk

Brief Scope of Work: Operate one kiosk at Embarcadero BART/Muni stations in San Francisco, for a total of two months

Project Cost Not to Exceed: \$44,000 – total contract value \$586,000

Funding Source: RM2

Fiscal Impact: None

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract Nematode Holdings, LLC and the Chief Financial Officer is authorized to set aside funds up to \$44,000 for such contract subject to annual budget approval.

Operations Committee: _____
Amy Rein Worth, Chair

Approved: Date: July 10, 2009