



Agenda Item No. 2b

METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Operations Committee

DATE: June 5, 2009

FR: Executive Director

W.I.: 1227

RE: Funding Agreement – Hub Signage Program: Regional Transit Information Sign Maintenance: AC Transit

Staff proposes to enter into a funding agreement with AC Transit to maintain regional transit information signs on behalf of MTC in an amount not to exceed \$518,000 through FY 2011-12.

Background

The Transit Connectivity Plan, adopted by MTC in 2006, made recommendations to make it easier for transit riders to transfer between connecting transit services and get to their final destinations.. The Hub Signage Program, the first portion of the Transit Connectivity Plan to be implemented, will improve transit information displays (TIDs), wayfinding, and real time information at 21 regional transit hubs and 3 airports. The Hub Signage Program is underway with one pilot hub completed at the Embarcadero/San Francisco Ferry Terminal Hub and another at the San Rafael Transit Center due this summer. The remaining hubs should be implemented within the next two years.

The TIDs and wayfinding kiosks installed as part of the Hub Signage Program will require regular updating to ensure the currency of information as well as physical maintenance of the signs. AC Transit has offered to perform this work on behalf of MTC. AC Transit already performs similar work and operates out of many of the same hubs. Staff proposes to enter into a funding agreement with AC Transit to maintain regional transit information signs through FY 2011-12.

Scope of Work for the Funding Agreement

Under the funding agreement, AC Transit will perform the following duties:

- Coordinate collection of transit information updates across transit operators
- Update transit information and maps to reflect changes at least quarterly
- Print and install transit information and maps in signs around the region
- Assess physical condition of signs, performing routing cleaning and minor repairs
- Field feedback from the public on the signs and respond as appropriate
- Track and report maintenance activities and progress to MTC
- Purchase necessary equipment and supplies

- Perform project management

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Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into a funding agreement with AC Transit in an amount not to exceed \$518,000 to maintain regional transit information signs.

Steve Heminger

SH/JS

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Funding Agreement

Work Item No.: 1227

Contractor: AC Transit, Oakland, CA.

Work Project Title: Regional Transit Information Sign Maintenance

Purpose of Project: To update information and maintain regional transit information signs installed through the Hub Signage Program.

Brief Scope of Work: AC Transit shall coordinate, update, print, and install graphic materials regional transit information signs at 24 Regional Hubs. AC Transit shall also maintain the signs.

Project Cost: \$518,000

Funding Source: STA (via annual direct allocation of funds to AC Transit)

Fiscal Impact: None

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a funding agreement with AC Transit to maintain regional transit information signs, and the Chief Financial Officer is authorized to set aside funds for such funding agreement in the amount of \$518,000.

MTC Operations Committee: Approved: _____ Date: June 12, 2009
Amy Rein Worth, Chairperson