



**METROPOLITAN
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COMMISSION**

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Deputy Executive Director, Policy

Agenda Item No. 2a

**OPERATIONS COMMITTEE
MARCH 13, 2009**

MINUTES

ATTENDANCE.

Chairperson Lempert convened the meeting at 9:15 a.m. In addition to Chairperson Lempert the following Committee members were in attendance: Vice-Chair Chu, Commissioners Azumbrado, Bates, Giacopini, Halsted, Spering, Tissier, Worth and Yeager.

CONSENT CALENDAR

Committee members unanimously approved the following items on the consent calendar:

- Minutes of February 13, 2009 Committee Meeting;
- Purchase Order - Bridge Call Box Installation: CASE Systems, Inc. (\$200,000), to modify standard call box designs to accommodate installation on the Bay Area's seven toll bridges;
- Contract Amendments – Regional Signal Timing Program: Iteris, Inc. (-\$285,000), TJKM Transportation Consultants, Inc. (-\$420,000), Kimley Horn and Associates, Inc. (\$1,000,000), to provide traffic engineering assistance and expertise to local jurisdictions in retiming their traffic signals;
- Funding Agreement - Freeway Service Patrol Field Services: California Highway Patrol (CHP) (\$185,000), to provide CHP weekend field supervision, dispatch operations and equipment services;
- Advanced Transportation Management System – Contract Authority Augmentation: Delcan Corporation (\$701,030), to provide an Advanced Transportation Management System;
- Contract Amendment – Marketing, Web and Communication Services: Swirl (\$100,000), to develop and administer evaluation of the installed Hub Signage Program at the Embarcadero/SF Ferry Terminal and San Rafael Pilot Hubs.

Contract Change Order – TransLink® Card Order: Motorola, Inc.

Mr. Jake Avidon, MTC staff person, reported on the status of the TransLink® implementation. He said that CalTrain is preparing for the employee testing phase of their soft launch, which will be followed by the customer phase. In late February, BART and the TransLink® Contractor began field-testing the TransLink® software in BART's faregates. The project schedule shows that the Revenue Ready milestone for the TransLink® implementation on BART will occur this spring. Staff is working with both VTA and SamTrans to finalize the TransLink® implementation schedule for each agency. MTC staff is working with Muni to complete the soft launch of the TransLink® system. MTC staff is also working with AC Transit and Golden Gate Transit on fare policy changes that will encourage use of TransLink®.

Staff recommended increasing the current order of 450,000 TransLink® cards placed in 2008, by 200,000 for a total of 650,000 cards on order. This would bring the total number of cards delivered and on order to just over 1 million cards. The additional cards will ensure preparedness for the expected increase in demand for TransLink® after the full launch of TransLink® by BART and Muni, establish and maintain a minimum inventory through the expected increase in card demand, and protect the program in the event of any delays with future card orders.

Commissioner Lempert asked whether staff is optimistic about keeping to the schedule being suggested for participation by the various transit agencies. Mr. Avidon responded that staff does not yet have firm schedules for VTA and SamTrans; but we expect to have solid dates within the next 30 days. For both agencies, staff is working closely with the agencies and the TransLink® contractor to look at ways to mitigate risks associated with equipment installation, and incorporate appropriate contingencies.

Commissioner Spring moved to authorize the Executive Director or his designee to negotiate and enter into Change Order No. 93, Amendment No. 4, with Motorola, Inc. in an amount not to exceed \$1,100,000 to increase Card Order No. 3 by 200,000 cards. Commissioner Worth seconded the motion. The motion carried unanimously.

Public Comment/Other Business/Next Meeting/Adjournment

There being no other business, the meeting adjourned at 9:20 a.m. The Committee's next meeting is scheduled for Friday, April 10, 2009, at 9:45 a.m., Joseph P. Bort MetroCenter, 101 Eighth Street, Oakland, California.