



METROPOLITAN
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COMMISSION

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Tom Bates
Cities of Alameda County

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Cities of Santa Clara County

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Association of Bay Area Governments

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City and County of San Francisco

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Napa County and Cities

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U.S. Department of Transportation

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and Housing Agency

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Deputy Executive Director, Operations

Andrew B. Fremier
Deputy Executive Director,
Bay Area Toll Authority

Therese W. McMillan
Deputy Executive Director, Policy

ADMINISTRATION COMMITTEE

March 4, 2009
MINUTES

Attendance

Chair Bates called the meeting to order at approximately 1:46 p.m. Committee members present were: Commissioners Mackenzie, Cortese, Daly, Kinsey, Sartipi, and Tissier. Other commissioners present were: Dodd, Haggerty, Chu, Rubin and Worth.

Closed Session:

The Committee met in closed session pursuant to Government Code Section 54956.9(a) to confer with counsel regarding the following litigation: Darensberg v. MTC, U.S. District Court, Northern District, Case No. C-05-01597 (EDL).

Reconvene in Open Session:

The Committee returned to open session at approximately 2:04 p.m. No action was taken in closed session.

CONSENT

Minutes

The Committee received and approved as written the meeting minutes of February 11, 2009.

Contract Amendment: Litigation Special Counsel: Hanson, Bridgett, Marcus, Vlahos & Rudy, LLP.

The Committee authorized the Executive Director or his designee to enter into a contract amendment with Hanson, Bridgett, Marcus, Vlahos, & Rudy as Special Litigation Counsel for additional work regarding the litigable matters discussed in closed session. The Chief Financial Officer is directed to set aside funds for such contract amendment.

Commissioner Chu abstained.

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Administration Committee Meeting Minutes

MONTHLY FINANCIAL STATEMENTS

The Committee received the following monthly financial reports for the month of January 2009: Operating Income through January 2009; Report of Operating Expenditures for FY 2008-09 through January 2009; Report of Capital Projects for FY 2008-09 through January 2009; FY 2008-09 Contract Services Disbursement Report for January 2009. For the month of January 2009, the monthly financial report listed ten (10) purchase orders executed by the Executive Director between \$2,500 and \$55,000.

The Committee also received a comparison of the budget and actual revenue and expenditures through January 2009.

INVESTMENT REPORT

The Committee received the Investment Reports for the month of January 2009.

OTHER BUSINESS/PUBLIC COMMENT/ADJOURNMENT/NEXT MEETING

There being no further business or public comment, the meeting was adjourned at approximately 2:14 p.m. The next Committee meeting date will be on April 8, 2009, in the Lawrence D. Dahms Auditorium, 101 Eighth Street, Oakland, CA.