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Memorandum

TO: Operations Committee

DATE: March 6, 2009

FR: Executive Director

W.I.: 1234

RE: Contract Amendments – Regional Signal Timing Program:
Iteris, Inc.; TJKM Transportation Consultants, Inc.; Kimley-Horn and Associates, Inc.

Staff requests this Committee's approval to amend all three existing contracts for the Regional Signal Timing Program (RSTP). The amendments will reduce the dollar value of the contracts with Iteris and TJKM by a total of \$700,000, and increase the dollar value of the Kimley-Horn contract by \$1,000,000, for a net increase of \$300,000.

Background

MTC initiated the RSTP in 2004 to provide traffic engineering assistance and expertise to local jurisdictions in retiming their traffic signals, including implementing transit signal priority. Technical assistance is provided by consultants retained by MTC. Under the RSTP, MTC provides consultant assistance for projects that are nominated by local agencies. The 2009 Cycle will be the last annual cycle funded under the Transportation 2030 Plan.

In January 2008, MTC executed contracts with the three firms listed above for the 2008 and 2009 Cycles of the Regional Signal Timing Program, with each contract capped at \$750,000. Projects were assigned to firms based on 1) requests from the local agencies, and 2) the firm's performance on recent projects. During the 2008 Cycle, all three firms performed well. As part of the 2008 Cycle, both the City of San Jose and County of Santa Clara used Kimley-Horn for their RSTP projects, and both requested that Kimley-Horn again be selected to work on their 2009 Cycle projects. Those two projects total over 400 of the 553 signals included in the 2009 Cycle, which necessitates contract amendments to move funds from Iteris and TJKM to Kimley-Horn and to use unexpended funds from prior annual cycles. Those funds are available in the MTC agency budget.

Recommendation

Staff recommends this Committee authorize the Executive Director or his designated representative to execute contract amendments to reduce contract amounts for Iteris (\$280,000), TJKM (\$420,000), and to increase the contract with Kimley-Horn for the Regional Signal Timing Program, in an amount not to exceed \$1,000,000, as described in the attached Request for Approval.

Steve Heminger

SH:JG

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendments

Work Item No.: 1234

Contractors: Iteris (Santa Ana, CA)
TJKM Transportation Consultants (Pleasanton, CA)
Kimley-Horn & Associates (San Ramon, CA)

Work Project Title: Regional Signal Timing Program

Purpose of Project: To provide traffic engineering assistance and expertise to local jurisdictions in retiming their traffic signals

Brief Scope of Work: To provide assistance with the analysis of existing conditions, including collection of new traffic counts and performing travel time and delay studies; development of recommended timing plans; implementation of approved timing plans; and evaluation of the benefits of each project.

Project Cost: \$1,750,000 – Kimley-Horn (previous contract = \$750,000)
-\$280,000 – Iteris (previous contract = \$750,000)
-\$420,000 – TJKM (previous contract = \$750,000)

Funding Source: CMAQ/SAFE

Fiscal Impact: Included in the FY 2008-09 Budget

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into contract amendments with Iteris, TJKM, and Kimley-Horn as described above and the Chief Financial Officer is authorized to set aside additional funds for the amendment with Kimley-Horn in the amount of \$300,000.

MTC Operations Committee: Approved: _____
Sue Lempert, Chairperson

Approved: Date: March 13, 2009