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**MINORITY CITIZENS ADVISORY COMMITTEE**  
**Minutes – February 10, 2009**

**Attendance**

The meeting was called to order at 4:40 p.m. Those in attendance were Chair James McGhee, Dustin Daza and Harvey Louie of San Francisco; Vice Chair Carlos Castellanos of Alameda County; Michael Rubiano of Contra Costa County; Raphael Durr of Marin County; Robert Liems and Gerald Rico of Napa County; William Allen, Wayne Lee and Carlos Romero of San Mateo County; Michael Lopez of Santa Clara County; Randi Kinman and Dawn Love, Low Income Representatives; and Michael D'Augelli, Native American Representative. Jacquee Castain of Alameda County, Luis Quinonez of Contra Costa County and Charles Rivasplata of Marin County were excused.

MTC staff in attendance included Pam Grove, Therese Knudsen, Georgia Lambert and Jennifer Yeamans.

**Meeting Minutes**

The December 9, 2008 meeting minutes were approved.

**Chair's Report**

Chair McGhee welcomed MCAC's new members in attendance: Dustin Daza, a lifelong San Francisco resident representing San Francisco; Wayne Lee, a Millbrae planning commissioner representing San Mateo County; and Robert Liems, representing Napa County, who is a commissioner on the Commission on Aging. A fourth new member, Luis Quinonez, plans to attend the March MCAC meeting. Chair McGhee explained that because of the preceding specially-convened Joint Advisor meeting regarding the Federal Economic Recovery Plan, today's MCAC meeting would be shorter than usual.

**MCAC Member Reports**

**Advisory Council:** Chair McGhee was unable to attend the January Advisory Council meeting. Therese Knudsen, Advisory Council staff liaison, volunteered that several subcommittees presented reports on transportation land use, sustainable transportation and economics and pricing. There was also a presentation on SB 375 (legislation on connecting transportation and land use) by Ted Droettboom.

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**MCAC Member Reports** (continued)

**Lifeline Subcommittee:** Vice Chair Michael Lopez deferred to Ms. Knudsen, who began a discussion regarding the Lifeline Program Evaluation at the January 8 subcommittee meeting. The evaluation will assess the Lifeline program for its effectiveness, and there are several options for consideration. In addition, MTC staff presented findings of a concept paper on a means-based transit fare discount program.

**Contracting Subcommittee:** Harvey Louie said that Denise Rodrigues, MTC staff, gave an update on recent and upcoming outreach activities, including the January 29 Procurement Forum held at MTC from 1 to 3 p.m. It was well attended with good participation by both business owners and representatives from various agencies. The object of the outreach is to spread the word about MTC's contracting opportunities and to help minority and small businesses understand the bidding process. The next contractor outreach event will focus on financing and bonding and is planned for July 2009. According to current law (Proposition 209), all State contracts are to be "race-neutral," and as a result contract awards to minority firms have declined. However, Caltrans conducted a disparity study and is working to change the wording to "race-conscious." Chair McGhee reiterated that since DBE goals were removed from state contracting requirements, minority contracting business has dropped to about 1% in the State of California.

**High School Internship Subcommittee:** Vice Chair Michael D'Augelli reported that Virginia Dixon, MTC staff, presented information on the progress of the high school internship program. As of the subcommittee meeting date, a total of 28 intern requests were submitted from seven of the nine counties (with no response as of January 27 from Marin and San Francisco). Since MTC only funds 25 intern positions, the subcommittee is hoping some agencies will fund an additional intern to make up the difference. Bill Allen mentioned that 60 San Mateo County students are interested in participating in the program. The student application is slated to be available for download on the MTC Web site in mid-February (applications are due April 10).

**Transportation 2035 Equity Analysis Subcommittee:** The Transportation 2035 Equity Analysis Subcommittee held its final meeting to discuss the Draft Equity Analysis. Carlos Castellanos, subcommittee chair, reminded everyone that the comment period for the Draft Equity Analysis closes on February 11, while comments on the Draft Transportation 2035 Plan will be received through March 2. The subcommittee plans to begin working on a new equity analysis system, including snapshot analysis and activities-based modeling. At the first meeting of the new subcommittee (February 19, from 2 to 4 p.m.), members will discuss ways that MCAC can advise MTC staff on possible analysis of the set of investments for the next RTP.

**Upcoming Caltrans Grant – Transit Access to Health/Social Services**

MTC has received a Caltrans planning grant in the amount of \$170,000 which, with some matching funds, will total approximately \$200,000, Ms. Knudsen reported. The grant will be used to assess transit access to social service and health facilities in both urban and suburban areas within the East Bay region (Alameda and Contra Costa counties). The study will recommend ways to improve coordination between public transit operations and decisions about where essential social service and health facilities are located. Study findings will be applied to other regions. A detailed scope of work was included in the MCAC packet.

**Staff Report**

Ms. Grove went over her staff report in the packet. Applications for Caltrans' fiscal year 2009/2010 round of federal and state planning grants are due to Caltrans on April 1. MTC is willing to sponsor applications by agencies and organizations that are not otherwise eligible to apply. Any MCAC members interested in working with MTC to submit a grant application should contact Carolyn Clevenger, MTC staff, at 510-817-5736 by Friday, February 13.

The new Equity Analysis Subcommittee will meet Thursday, Feb. 19 from 2 to 4 p.m. in the Fishbowl Conference Room at MTC. The Lifeline Subcommittee site visit to the Monument Corridor Community Shuttle in Concord is scheduled for Thursday, Feb 26 from 10 a.m. to 12 noon (further details will be sent to MCAC members). The High School Internship Subcommittee will meet on Tuesday, March 10, from 2:15 to 3 p.m. in Conference Room 171. And the Contracting Subcommittee will meet on Tuesday, March 24 from 3 to 5 p.m. in the Fishbowl Conference Room.

The meeting was adjourned at 5:29 p.m.