



METROPOLITAN
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COMMISSION

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Scott Haggerty, Vice Chair
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Tom Bates
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Dean J. Chu
Cities of Santa Clara County

Dave Cortese
Association of Bay Area Governments

Dorene M. Giacopini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Anne W. Halsted
San Francisco Bay Conservation
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Steve Kinsey
Marin County and Cities

Sue Lempert
Cities of San Mateo County

Jake Mackenzie
Sonoma County and Cities

Jon Rubin
San Francisco Mayor's Appointee

Bijan Sartipi
State Business, Transportation
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James P. Spering
Solano County and Cities

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San Mateo County

Amy Worth
Cities of Contra Costa County

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Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Operations

Andrew B. Fremier
Deputy Executive Director,
Bay Area Toll Authority

Therese W. McMillan
Deputy Executive Director, Policy

ADMINISTRATION COMMITTEE

January 14, 2009
MINUTES

Attendance

Vice Chair Mackenzie called the meeting to order at approximately 10:04 a.m.

Committee members present were: Commissioners Cortese, Glover, Kinsey, and Tissier. Other commissioners present were: Dodd, Haggerty, Chu, Giacopini, Halsted, Lempert, Rubin, Spering, Worth, and Yeager.

CONSENT

Minutes

The Committee received and approved as written the meeting minutes of December 10, 2008.

MONTHLY FINANCIAL STATEMENTS

The Committee received the following monthly financial reports for the month of November: Operating Income through November 2008; Report of Operating Expenditures for FY 2008-09 through November 2008; Report of Capital Projects for FY 2008-09 through November 2008; FY 2008-09 Contract Services Disbursement Report for November 2008. For the month of November 2008, the monthly financial report listed ten (10) purchase orders executed by the Executive Director between \$2,500 and \$55,000.

The Committee also received a comparison of the budget and actual revenue and expenditures through November 2008.

INVESTMENT REPORT

The Committee received the Investment Reports for the month of November 2008.

MTC Resolution No. 3864, Revised – FY 2008/09 MTC Agency Budget Revision

The Committee referred MTC Resolution No. 3864 to the Commission for approval to amend the FY 2008-09 MTC operating budget by \$5,635,465 for unused prior year federal planning grants.

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Administration Committee Meeting Minutes

OTHER BUSINESS/PUBLIC COMMENT/ADJOURNMENT/NEXT MEETING

There being no further business or public comment, the meeting was adjourned at approximately 10:12 a.m. The next Committee meeting date will be on February 11, 2009 in the Lawrence D. Dahms Auditorium, 101 Eighth Street, Oakland, CA.

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