



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: TransLink® Management Group

DATE: November 21, 2008

FR: Melanie Crotty

W.I. 1221

RE: Contract Approval: TransLink® Technical Advisor: Booz Allen Hamilton

MTC staff has completed evaluation of proposals for the TransLink® Technical Advisor. The Request for Proposal (RFP) was released on September 17th and a Proposers' Conference held on September 25. Two proposals were received by the closing date of October 15th from Booz Allen Hamilton (BAH) and CMC Americas, Inc. The evaluation panel unanimously recommends Booz Allen Hamilton. MTC is requesting the approval of the TMG to negotiate and enter into a contract with Booz Allen Hamilton for a contract amount not to exceed \$872,562.

Panel Recommendation

The evaluation panel consisted of three MTC staff as well as representatives from BART and Tri Delta Transit. Evaluation score sheets were submitted on October 27th and a conference call was held on November 4th to discuss the evaluation results. The results of the evaluations by all parties were unanimous, showing a very strong preference for the proposal submitted by BAH. The panelists substantially scored BAH over CMC Americas, Inc. in all four evaluation factors. In addition, the scoring was very consistent among all evaluators. The Evaluation Panel recommended that MTC proceed with a new contract with BAH for the TransLink® Technical Advisor and did not recommend conducting an interview, which was allowed as a possibility in the RFP.

Proposed Contract

The proposed scope of work will cover design/build support for Phase 2.4 and 2.5, as well as provide operational support throughout the remaining term of the TransLink® contract, November 2019. The anticipated cost for the first year of service as proposed is \$872,562, which includes operational support. The contract payment provision is time and materials based, so if the level of effort were to diminish over the year, we would not need to spend this entire amount. Future year budgets would be subject to development and approval of an annual work plan. The following table summarizes the estimated costs from the BAH proposal for the first five years:

Estimated Costs for upcoming years					
	2009	2010	2011	2012	2013
Engineering & Design Tasks	\$703,740*	\$650,000	\$300,000	\$150,000	\$50,000
Operational Support	\$168,822*	\$182,679*	\$192,737*	\$184,643*	\$136,271*
TOTAL	\$872,562*	\$832,679	\$492,737	\$334,643	\$186,271

**Pricing based on proposal*

The term of the contract is for the remainder of the period of performance for the TransLink® Contract. However, we always have the option to terminate for convenience.

Recommendation

The Design Review and Implementation Committee (DRAIC) approved this recommendation at its November 19th meeting and the Finance Committee at its November 20th meeting. With your approval, MTC staff will seek approval of this recommendation at MTC's Operations Committee meeting on December 12th. The two firms will be notified of the evaluation outcome concurrent with the issuance of the TMG agenda in November.