



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Operations Committee

DATE: October 3, 2008

FR: Deputy Executive Director, Operations

W.I.: 310-2700

RE: Contract: Phase 2.3 TransLink[®] Operations Validation Testing: Cornerstone Transportation Consulting

Scope of Work

With the implementation of Phase 2.3, five major transit agencies will accept the TransLink[®] fare payment card. Collectively, over 2,000 vehicles, 250 third-party vendors, and upwards of 5,000 devices will be in service to conduct a wide range of TransLink[®] customer and back-office transactions. Although considerable effort has been undertaken to ensure that the system performs per contract requirements, staff recommends periodic system field testing to ensure that the system is operating as expected. The project will test nearly 900 system and customer transactions in 14 distinct process categories.

Cornerstone Transportation Consulting

In April 2007, this Committee approved a list of on-call consultants to provide support to Bay Area transit operators participating in the TransLink[®] fare payment system. Cornerstone Transportation Consulting was one of the firms deemed eligible to perform work in several areas, including project management and installation coordination. Based on staff's evaluation of the on-call panel, Cornerstone Transportation Consulting was selected because of their solid performance on a similar TransLink[®] engagement requested by MTC on behalf of Golden Gate Transit.

Recommendation

Staff recommends that the Operations Committee authorize the Executive Director to negotiate and enter into a contract with Cornerstone Transportation Consulting, not to exceed \$80,000, to conduct operations validation testing for Phase 2.3 operations.

AF/EB

Ann Flemer

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract

Work Item No.: 310-2700

Agency: Cornerstone Transportation Consulting
San Francisco, California

Project Title: TransLink[®] Operations Validation Testing

Purpose of Project: Conduct system field testing

Brief Scope of Work: Ensure TransLink[®] system functionality by testing nearly 900 system and customer actions in 14 distinct process categories.

Project Cost Not to Exceed: \$80,000

Funding Source: 1692 (\$70,824)
3321 (\$9,176)

Fiscal Impact: Funding to come from state and federal funds previously programmed for the TransLink[®] program and included in the TransLink[®] capital budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract as described herein, and the Chief Financial Officer is authorized to set aside funds up to \$80,000 for such a contract.

Operations Committee:

Sue Lempert, Chair

Approved: Date: October 10, 2008