



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Operations Committee

DATE: October 3, 2008

FR: Deputy Executive Director, Operations

W. I. 1229

RE: Contract: Emergency Preparedness Exercises: EG&G

Background

On July 11, 2008, MTC issued a Request for Proposal for consultant assistance to conduct and evaluate ongoing regional transportation emergency preparedness exercises, designed to test regional and agency-specific emergency operation plans. The selected consultant will develop a program of region-wide exercises to be conducted over a 4-year period that will culminate in one or more functional exercises. Notice was sent to over 15 firms that specialize in facilitating disaster preparedness exercises. Three proposals were received, reviewed and evaluated by a panel of representatives from MTC, BART, SamTrans and the GGBHTD.

Evaluation

The evaluation panel reviewed proposals from MTSS IT Solutions (Fort Worth, Texas), SRA International, Inc. (San Diego, CA) and EG&G Technical Services, Inc. (Oakland, CA). Each proposal was scored based on the following evaluation factors, listed in order of descending importance: 1) experience and expertise in emergency response and management; 2) experience in multimodal regional transportation operations and planning; 3) familiarity with the Bay Area and emergency management institutional relationships; 4) approach; 5) cost effectiveness; and 6) written quality of proposal. The evaluation panel determined that interviews were not necessary, as the proposals provided sufficient information to enable the committee's evaluation and selection of a recommended firm.

All three proposals demonstrated extensive experience in conducting emergency preparedness exercises. However, the evaluation panel unanimously agreed that EG&G Technical Services, Inc. was the best candidate based on the firm's exceptionally high ratings in all of the above evaluation factors. EG&G provided the second lowest price proposal. Additionally, as the incumbent emergency preparedness exercise contractor for the past several years, EG&G has provided outstanding service supporting annual region-wide transportation exercises.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract with EG&G Technical Services, Inc. in an amount not to exceed \$473,900, to conduct Regional Transportation Emergency Preparedness Exercises through September 30, 2012.

Ann Flemer

AF:RTV

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REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Contract

Work Item No.: 1229

Contractor: EG&G Technical Services, Inc. (A Division of URS Corporation)
Oakland, California

Work Project Title: Regional Transportation Emergency Preparedness Exercises

Purpose of Project: To assist with the design, conduct, coordination and evaluation of region-wide transportation emergency preparedness exercises.

Brief Scope of Work: Develop a regional emergency preparedness program to be conducted over a three-year period that will culminate in one or more functional exercises.

Project Cost: \$473,900

Funding Source: FHWA Planning/SAFE

Fiscal Impact: \$125,000 is available in the FY 2008-09 Budget. Remaining funding is contingent upon Commission approval of future agency budgets and Overall Work Programs.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract with EG&G Technical Services, Inc. to develop and conduct regional transportation preparedness exercises, and the Chief Financial Officer is authorized to set aside funds in the amount of \$473,900 for such agreement, subject to Commission budget amendment approval.

MTC Operations Committee: Approved: _____
Sue Lempert, Chair

Approved: Date: October 10, 2008