



Agenda Item No. 2d

METROPOLITAN  
TRANSPORTATION  
COMMISSION

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*Memorandum*

TO: Operations Committee

DATE: September 5, 2008

FR: Executive Director

W.I.: 1234

RE: Contract Amendment – Regional Signal Timing Program: Kimley-Horn and Associates

**Background**

MTC initiated the Regional Signal Timing Program (RSTP) in 2004 to provide traffic engineering assistance to local jurisdictions in retiming their traffic signals, including implementing transit signal priority. Technical assistance is provided by several consultants retained by MTC to conduct analyses of existing conditions, including traffic counts, and travel time and delay studies; development of new timing plans; implementation of approved timing plans; and evaluation of changes in travel time after the new timing plans are implemented.

In March 2004, MTC selected Kimley-Horn & Associates (KHA) through a competitive process for a two-year contract valued at \$480,000. Based on requests from local agencies that KHA be assigned to their projects, the KHA contract was increased to \$1,165,000 in February 2005, and the contracts with the other firms were decreased to keep the total cost of all five contracts at \$2,400,000. In 2006, this Committee authorized a contract extension through FY 2007-08. Today's action would add \$250,000 and six months to allow KHA to complete work on several complex, multi-year projects assigned to them, and extending the contract period to December 31, 2008.

**Recommendation**

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into a contract amendment with Kimley-Horn & Associates to add \$250,000, bringing the contract total to \$2,415,000.

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Steve Heminger

SH:SI

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## REQUEST FOR COMMITTEE APPROVAL

### Summary of Proposed Contract Amendment

Work Item No.: 1234

Contractor: Kimley-Horn & Associates, San Ramon, CA

Work Project Title: Regional Signal Timing Program (RSTP)

Purpose of Project: To provide traffic engineering assistance and expertise to local jurisdictions in retiming their traffic signals

Brief Scope of Work: To provide assistance with the analysis of existing conditions, including collection of new traffic counts and performing travel time and delay studies; development of recommended timing plans; implementation of approved timing plans; and evaluation of the benefits of the project.

Project Cost Not to Exceed: \$250,000 this amendment (\$2,165,000 previous contract amount)

Funding Source: CMAQ/SAFE funds

Fiscal Impact: Project is included in current agency budget

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Kimley-Horn & Associates for RSTP, and the Chief Financial Officer is authorized to set aside funds in the amount of \$250,000 for said amendment.

Operations  
Committee:

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Sue Lempert, Chair

Approved:

Date: September 12, 2008