



**METROPOLITAN
TRANSPORTATION
COMMISSION**

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Memorandum

TO: Administration Committee

DATE: October 1, 2008

FR: Deputy Executive Director, Operations

W. I. 1124

RE: Contract Amendment: Regional Airport Planning Analysis (RASPA) Update: SH&E, an ICF International Company

Staff recommends that this Committee authorize a contract amendment with SH&E to add \$380,000, funded by the San Francisco Airport Commission (SFO), City of San Jose (Mineta San Jose International Airport, or SJC) and the Port of Oakland (OAK), to include additional tasks for the RASPA update.

Background and Project Description

The Regional Airport Planning Committee (RAPC) has adopted a three-phase work plan to direct its work over the next three to five years. Phase 1 consisted of four technical panels providing information on forecasting, aviation technology, demand management and governmental institutions.

In March 2008 RAPC staff provided the Committee with a series of recommendations on Phase 2 of the work plan. RAPC has requested that (1) the Phase 1 conclusions be integrated with the revised work plan and more closely tied to the proposed tasks (2) forecasts include an assessment of the impacts of business jets and of varying types and sizes of planes on airport capacity; and (3) assessments of ground access be integrated into this work.

In addition to these tasks, Phase 2 will evaluate solutions that may be provided by alternatives such as airline and air cargo service at alternative airports, diversion of some air passengers to a future California high speed rail system, and use of new air traffic control technology, demand management at existing airports, and new institutional approaches. Phase 2 will include public input and a visioning process to develop consensus on a long-range aviation plan for the region.

SH&E, the consulting firm selected by the Commission to assist with the RASPA update, has been on board since July 2008 and has completed the study's final workscope. Staff recommends that we amend the contract to include: additional scheduled public workshops; a telephone survey; and development of screening and final reports. SFO, SJC and OAK have agreed to fund this work.

Recommendation

Staff recommends that this Committee authorize the Executive Director to amend the current contract with SH&E to add up to \$380,000 for additional work as related to the RASPA update.

Ann Flemer

SH:DK

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Consultant Contract Amendment

Work Item No.: 1124

Consultant: SH&E, an ICF International Company

Project Title: Regional Airport System Analysis Update

Purpose of Project: Update 2000 Plan

Brief Scope of Work: Additional scheduled public workshops; a telephone survey; development of screening and fund updates; related work.

Project Cost Not to Exceed: \$380,000 Amendment (previous contract amount of \$790,000)

Funding Source: Original contract: FAA, TDA
Amendment: Commercial airports (SFO, SJC, OAK)

Fiscal Impact: None - \$380,000 funded by airports.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with SH&E for the RASPA update, and the Chief Financial Officer is directed to set aside funds in the amount of \$380,000 for said amendment.

Administration Committee:

Tom Bates, Chair

Approved: Date: October 8, 2008