



METROPOLITAN
TRANSPORTATION
COMMISSION

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ADMINISTRATION COMMITTEE

April 9, 2008
MINUTES

Bill Dodd, Chair
Napa County and Cities

Scott Haggerty, Vice Chair
Alameda County

Tom Ammiano
City and County of San Francisco

Tom Azumbrado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

Bob Blanchard
Sonoma County and Cities

Dean Chu
Cities of Santa Clara County

Dave Cortese
Association of Bay Area Governments

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sue Lempert
Cities of San Mateo County

Jon Rubin
San Francisco Mayor's Appointee

Bijan Sartipi
State Business, Transportation
and Housing Agency

James P. Spering
Solano County and Cities

Adrienne J. Tissier
San Mateo County

Amy Worth
Cities of Contra Costa County

Ken Yeager
Santa Clara County

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Operations

Andrew Fremier
Deputy Executive Director,
Bay Area Toll Authority

Tberese W. McMillan
Deputy Executive Director, Policy

Attendance

Chair Blanchard called the meeting to order at approximately 9:43 a.m. Committee members present were: Commissioners Bates, Cortese, Glover, and Kinsey. Other Commissioners present were: Dodd, Haggerty, Chu, Giacomini, Halsted, Lempert, Rubin, Worth, and Yeager.

CONSENT

Minutes

The Committee received and approved as written the meeting minutes of March 5, 2008.

Contract Amendment – 2008 Freeway Congestion Monitoring and Analysis: Kimley-Horn and Associates, Inc.

The Committee authorized the Executive Director or his designee to negotiate and enter into a contract amendment with Kimley-Horn and Associates, Inc. in an amount not to exceed \$152,000 for additional collection and analysis of freeway congestion data on Bay Area freeways during the spring of 2008.

MONTHLY FINANCIAL STATEMENTS

The Committee received the following monthly financial reports for the month of February: Operating Income for February 2008; Report of Operating Expenditures for FY 2007-08 through February 2008; Report of Capital Projects for FY 2007-08 through February 2008; FY 2007-08 Contract Services Disbursement Report for February 2008. For the month of February 2008, the monthly financial report listed thirteen (13) purchase orders executed by the Executive Director between \$2,500 and \$55,000.

The Committee also received a comparison of the budget and actual revenue and expenditures through February 2008.

INVESTMENT REPORT

The Committee received the Investment Reports for the months of February 2008.

Funding Agreements – Second Phase Community Based Transportation Plans

The Committee authorized the Executive Director or his designee to enter into funding agreements with County Congestion Management Agencies (or other designated entities) to initiate phase two of the Community Based Transportation Plans (CBTP) in 18 communities. The total budget for the agreements shall not exceed \$1,080,000.

Resolution No. 3857: FY 2008-09 Overall Work Program (OWP), Planning Certification, and Authorization for Execution of Agreement for Federal Planning Grants

The Committee approved the referral of MTC Resolution No. 3857 to the Commission which includes MTC's Overall Work Program (OWP) for transportation planning activities in the nine-county San Francisco Bay Area for FY 2008-09 and authorizes MTC to apply for and execute an agreement with the U.S. Department of Transportation to receive grants to aid in the financing of the OWP.

OTHER BUSINESS/PUBLIC COMMENT/ADJOURNMENT/NEXT MEETING

There being no further business or public comment, the meeting was adjourned at approximately 9:57 a.m. The next Committee meeting date will be on May 14, 2008 in the Lawrence D. Dahms Auditorium, 101 Eighth Street, Oakland, CA.