



**METROPOLITAN  
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COMMISSION**

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*Memorandum*

TO: MCAC Lifeline Subcommittee

DATE: April 30, 2008

FR: Therese Knudsen

W. I. 1114

RE: Draft Lifeline Transportation Program Guidelines

At your subcommittee meeting on May 6, we will be reviewing the draft Lifeline Transportation Program Guidelines for the second-cycle of the Lifeline Transportation funding program. We anticipate sending the draft guidelines to you by May 2.

Guideline Changes

The input received from regional stakeholders about the Lifeline Program that fed into the recently completed Lifeline Program Evaluation did not point to making significant changes to the Program Guidelines. Most comments pertaining to the Guidelines requested adding information about funding sources that would give project sponsors a better idea about the types of projects that are eligible and what to expect throughout the process. These types of comments have been incorporated.

Next Steps/Schedule

In addition to reviewing the draft Guidelines with the MCAC Lifeline Subcommittee, MTC staff will be presenting them to the Transit Finance Working Group, Lifeline Program Administrators (Congestion Management Agencies (CMAs) and Santa Clara County<sup>1</sup>) and the Regional Welfare to Work Transportation Working Group. Comments on the draft Guidelines will be due to staff by May 23.

In June, staff intends to take the draft Guidelines, including comments, to the Commission for approval. At the same time, staff will be requesting authorization to move forward with the second cycle of funding for the program – approximately \$70 million over 3 years. Staff anticipates that county-level Lifeline Program Administrators will issue calls for projects at the end of June, with projects due at the end of summer/early fall 2008.

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<sup>1</sup> In Santa Clara County, the Lifeline Program is jointly administered by VTA, the CMA, and Santa Clara County.