



**METROPOLITAN  
TRANSPORTATION  
COMMISSION**

Joseph P. Bort MetroCenter  
101 Eighth Street  
Oakland, CA 94607-4700  
TEL 510.817.5700  
TTY/TDD 510.817.5769  
FAX 510.817.5848  
E-MAIL [info@mtc.ca.gov](mailto:info@mtc.ca.gov)  
WEB [www.mtc.ca.gov](http://www.mtc.ca.gov)

TO: Administration Committee

DATE: April 2, 2008

FR: Deputy Executive Director, Operations

W.I.: 1311

RE: Funding Agreements: Phase Two Community-Based Transportation Plans

Staff requests this Committee's authorization for the Executive Director or his designated representative to negotiate and enter into funding agreements with County Congestion Management Agencies (CMAs), and other local jurisdictions, to initiate phase two of the Community-based Transportation Planning (CBTP) program in 18 communities of concern, as listed in Attachment A.

**Background**

In October 2002, the Commission adopted program guidelines to conduct transportation planning in communities of concern throughout the Bay Area. For purposes of the CBTP program, a community of concern is one in which at least 30% of the households earn less than twice the poverty level. The planning process engages Bay Area residents in these communities in a collaborative planning process involving community-based organizations, congestion management agencies, transit operators and MTC. The outcome of the planning process is a transportation plan that identifies community-prioritized transportation gaps, and projects or services to address these gaps. Projects recommended in each plan are eligible to compete for funding through MTC's Lifeline Transportation Program. About half of the projects funded through the first Lifeline cycle were projects identified in completed CBTPs.

**Recommendation for Phase Two**

Based on the low-income criteria noted above, there are a total of 43 communities of concern in the Bay Area. Of these, 25 communities have already been allocated funding to complete the planning process (see Attachment A). Staff is now recommending Committee approval for phase two of the CBTP program to complete the remaining 18 plans.

As the CBTP program guidelines indicate, County CMAs are to serve as the fiscal agent for the plans and oversee each project. Depending on what is suitable for each community; another local jurisdiction may serve as a fiscal agent for the projects. To initiate the planning process in the remaining 18 communities, MTC would enter into funding agreements with the appropriate CMA or local jurisdiction in the amount of \$60,000 per plan.

Staff recommends that this Committee authorize the Executive Director or his designated representative to negotiate and enter into funding agreements with CMAs (or other designated entities) to initiate phase two of the CBTP program as illustrated in Attachment A. Total cost will not exceed \$1,080,000 from the amount the Commission budgeted for the CBTP program in the FY 2007-08 Agency Budget.

---

Ann Flemer

J:\COMMITTEE\Administration\2008 By Month\04\_Admin\_APR\_2008\_CBTPProgram\_Knudsen.doc

## Attachment A

### Community-based Transportation Planning

#### Inventory of Phase One and Phase Two Community-based Transportation Plans

Completed Phase One CBTPs	Phase One CBTPs Underway	Phase One CBTPs To Be Completed	Phase Two CBTPs
<ul style="list-style-type: none"> <li>• Richmond/North Richmond/Old Town San Pablo</li> <li>• Ashland/Cherryland/South Hayward</li> <li>• City of Napa</li> <li>• East Palo Alto</li> <li>• Dixon</li> <li>• West Oakland</li> <li>• Canal District of San Rafael</li> <li>• Tenderloin/Little Saigon (San Francisco)</li> <li>• Gilroy</li> <li>• Berkeley/West Berkeley</li> <li>• Bay Point</li> <li>• Monument Corridor (Concord)</li> <li>• Mission/Geneva (San Francisco)</li> <li>• Roseland - Santa Rosa</li> <li>• East Oakland</li> </ul>	<ul style="list-style-type: none"> <li>• Cordelia</li> <li>• Marin City</li> <li>• East San Jose</li> <li>• Martinez</li> <li>• Daly City</li> <li>• Vallejo</li> </ul>	<ul style="list-style-type: none"> <li>• Bayview Hunters Point (to begin summer 2008)</li> <li>• Milpitas (to begin following completion of East San Jose CBTP)</li> </ul>	<ul style="list-style-type: none"> <li>• Chinatown/North Beach/Treasure Island</li> <li>• South of Market</li> <li>• Western Addition/Haight Fillmore</li> <li>• Inner Mission/Potrero Hill</li> <li>• South San Francisco/San Bruno</li> <li>• North San Mateo</li> <li>• Alameda</li> <li>• Central Sonoma Valley</li> <li>• Southwest Healdsburg</li> <li>• Guerneville/Monte Rio</li> <li>• Mountain View</li> <li>• Alviso/Shoreline/Sunnyvale</li> <li>• East Santa Clara</li> <li>• South San Jose/Morgan Hill)</li> <li>• Hercules/Rodeo/Crockett</li> <li>• East Brentwood</li> <li>• North Vacaville</li> <li>• Central/East Fairfield</li> </ul>

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Funding Agreements

Work Item No.: 1311

Name of Agency: Alameda County Congestion Management Agency  
(Alameda)  
San Francisco County Transportation Authority  
(Chinatown/North Beach/Treasure Island, South of Market, Western Addition/Haight Fillmore, Inner Mission/Potrero Hill)  
San Mateo City/County Association of Governments  
(South San Francisco/San Bruno, North San Mateo)  
Solano Transportation Authority  
(North Vacaville, Central and East Fairfield)  
Sonoma County Transportation Authority  
(Central Sonoma Valley, Southwest Healdsburg, Guerneville/Monte Rio)  
Valley Transportation Authority  
(Mountain View, Alviso/Shoreline/Sunnyvale, East Santa Clara, South San Jose/Morgan Hill)  
Recipient to be Determined  
(Hercules/Rodeo/Crockett, East Brentwood)

Work Project Title: Community-based Transportation Planning (CBTP)

Purpose of Project: To implement phase two of the CBTP Program

Brief Scope of Work: MTC will enter into funding agreements with County Congestion Management Agencies or designated entities to initiate community-based transportation planning in eighteen communities of concern identified for phase two of the program.

Project Cost Not to Exceed: \$1,080,000 total (\$60,000 each)

Funding Source: STA

Fiscal Impact: Funds are included in MTC's adopted Agency Budget for FY 2007-08

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into funding agreements with County Congestion Management Agencies (or designated entities) to implement community-based transportation plans in the eighteen communities of concern identified for phase two of the CBTP program, and the Chief Financial Officer is directed to set aside funds for such funding agreements, in the amounts set forth above.

Administration Committee: \_\_\_\_\_  
Bob Blanchard, Chair

Approved: Date: April 9, 2008