



METROPOLITAN
TRANSPORTATION
COMMISSION

PROGRAMMING AND DELIVERY WORKING GROUP MEETING
Monday, March 17, 2008
10:30 a.m. – 12:30 p.m.
MTC Metrocenter, **Room 171, 1st Floor**

AGENDA

<u>Item</u>	<u>Estimated Time</u>
1. Introductions and Announcements	3 min
2. Review of Minutes from the February 4, 2008 Working Group Meeting*	2 min
3. Working Group Standing Items	
A. STP/CMAQ Program Monitoring Update** (<i>Sui Tan</i>) (MTC staff will report on the STP/CMAQ Program Monitoring status for FFY 2007-08 as well as additional program monitoring issues. The FFY 2007-08 deadline for submitting obligation requests was <u>March 1, 2008</u> .)	5 min
B. STIP Project Delivery Monitoring Update* (<i>Kenneth Kao</i>) (MTC staff will report on allocation status of projects programmed in FY 2007-08 of the STIP.)	3 min
C. CTC and State Budget Update (<i>Kenneth Kao</i>) (MTC staff will report on the latest from the California Transportation Commission (CTC) with regards to new or revised policies, procedures, guidance and direction and updates on the State Budget.)	5 min
D. CMIA and Infrastructure Bond Update* (<i>Kenneth Kao / Judy Li</i>) (MTC and Caltrans staff will discuss the CMIA project next steps and any new developments with other I-Bond Programs, including the Trade Corridors and Public Transit Programs.)	5 min
E. Federal Inactive Obligations** (<i>Sui Tan</i>) (MTC staff will discuss the projects on the federal inactive obligations look ahead lists for the periods ending December and March.)	3 min
F. TIP Amendment Update* (<i>Memo only—no presentation</i>) (The current TIP and subsequent TIP Amendments are available online at: http://www.mtc.ca.gov/funding/tip)	2 min
4. Discussion Items	
A. Programming Changes Affecting Prop 1B Baseline Agreements* (<i>Kenneth Kao</i>) (MTC staff will discuss the new policy that all MTC programming changes affecting Prop 1B projects with baselines must be accompanied by a baseline amendment.)	5 min
B. 2008 Regional Transportation Improvement Program (RTIP)* (<i>Kenneth Kao</i>) (MTC staff will present the Final submitted RTIP and discuss any new developments.)	10 min
C. Change in CMAQ Minimum Share Amount* (<i>Ross McKeown</i>) (MTC staff will present the latest information on the required 80% minimum CMAQ share issue.)	15 min
5. Caltrans Items	
A. High Risk Rural Roads (HR3) - Call for Projects* (<i>Sylvia Fung</i>) (Caltrans will discuss the call for projects for the HR3, with applications due April 18, 2008.)	2 min
B. Safe Routes To School (SRTS)– Final Guidelines**(<i>Sylvia Fung</i>) (Caltrans staff will discuss the final guidelines for Cycle 2 of the SRTS Federal Program as well as implementation of Cycle 1 non-infrastructure projects and non-traditional agencies.)	20min

- C. Caltrans Project Management Guides* (*Nigel Blampied*) 15 min
(*Caltrans staff will discuss their Draft Quality Management Handbook for State Highway Projects, for which comments are due by April 18, 2008. Caltrans will also discuss their March 2008 Revised guide on "Implementing Agency Responsibilities on State Highways". Both items are available to view at:*
<http://www.dot.ca.gov/hq/projmgmt/guidance.htm>)

6. Workshop Items

There is no Workshop Item this month.

7. Recommended Agenda Items for Future Meetings

2 min

- A. SACOG Project Tracker Presentation (*TBD, SACOG*)

The next PDWG meeting:

Monday, April 21, 2008

10:30 a.m. – 12:30 p.m.

MTC MetroCenter, 2nd Floor, Claremont Conference Room

101 Eighth Street, Oakland 94607

* = Attachment in Packet ** = Handouts Available at Meeting

Contact MTC staff liaison, Kenneth Kao at (510) 817-5768 or kkao@mtc.ca.gov if you have questions about this session.