



Memorandum

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TO: Operations Committee

DATE: March 7, 2008

FR: Executive Director

W.I.: 1232

RE: Revision to Contract Amendments Authorized Amounts – Freeway Service Patrol: Bill's Towing and Yarbrough Brothers Towing

Background

On February 8, 2008, this Committee approved amendments to FSP contracts with Bill's Towing and Yarbrough Brothers Towing:

1. Amending the current Beat 13 contract with Bill's Towing to add the Beat 7 service area (one tow truck, one back-up truck); \$331,000; and
2. Amending the current Beat 15 contract with Yarbrough Brothers Towing to add the Beat 33 service area (one tow truck) \$191,000.

The revisions that were approved failed to account for the costs of the first year of the service already provided for in the existing contracts. Consequently, the recommended approval amounts were underestimated by the amounts allocated to the service from July 2007 to June 2008: \$87,000 for Beat 15 and \$231,000 for Beat 13. The following approval would supersede the February 8, 2008 approval, which has yet to be renegotiated with the tow contractors.

Recommendation

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into the following contract amendments:

Amend the current Beat 15 contract with Yarbrough Brothers Towing in the amount of \$278,000 to add the Beat 33 service area (one tow truck) through 2011.

Amend the current Beat 13 contract with Bill's Towing in the amount of \$562,000 to add the Beat 7 service area (one tow truck, one back-up truck) through 2011.

Steve Heminger

SH:ro

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1232

Contractor: Yarbrough Bros. Towing
Santa Rosa, CA

Project Title: FSP Tow Services

Purpose of Project: Provide motorist aid tow services on Beat 15

Brief Scope of Work: Provide weekday and weekend emergency tow service on Beat 15

Project Cost Not to Exceed: \$278,000 this amendment (\$344,500 previous contract amount)

Funding Source: SAFE

Fiscal Impact: Project is included in current annual budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a Contract Amendment for Tow Services and the Chief Financial Officer is authorized to set aside funds up to \$278,000 for such a Contract Amendment.

Operations Committee:

Sue Lempert, Chair

Approved: Date: March 14, 2008

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1232

Contractor: Bill's Towing
Novato, CA

Project Title: FSP Tow Services

Purpose of Project: Provide motorist aid tow services on Beat 13

Brief Scope of Work: Provide weekday and weekend emergency tow service on Beat 13

Project Cost Not to Exceed: \$562,000 this amendment (\$920,300 previous contract amount)

Funding Source: SAFE

Fiscal Impact: Project is included in current annual budget.

Motion by Committee: That the Executive Director or his designee is authorized to negotiate and enter into a Contract Amendment for Tow Services and the Chief Financial Officer is authorized to set aside funds up to \$562,000 for such a Contract Amendment.

Operations Committee:

Sue Lempert, Chair

Approved: Date: March 14, 2008